

**BROUGHTON PRIMARY**



**PARENT COUNCIL**

Challenge Achieve Nurture

**For your Information:**

**Chair:** Maryanne Jenkins

**Vice Chair:** Lesley Mason

**Treasurer:** Helen Wood

**Secretary:** Lynne Short

**To contact us:** [BroughtonParents@outlook.com](mailto:BroughtonParents@outlook.com)

**Parent Council Remote Meeting Monday 6<sup>th</sup> December 2021 @ 7pm**

**Present:** Maryanne Jenkins, Lynne Short, Helen Wood, Susan Brown, Alphedia Kenchington, Chelsea Shapiro-Waugh, Maureen Swinburne (Principal Teacher), Carn Peaston (Head Teacher), Annie Butlin, Suzy Babb, Amy Meikle, Fiona McLachlan, Phoebe Cope

**Apologies:** Lesley Mason, Francesca Bell, Shona Scott, Malcolm Bruce

**MINUTES**

**1. Welcome**

Maryanne welcomed everyone to the meeting. Minutes of the last meeting were approved by Alphedia & Annie.

**2. Parent Council Update (Maryanne)**

- **Tuck Shop:** this is up and running. Thank you to Hilary Rennie for her excellent baking! Thank you also to Broughton Village stores for the fruit.
- **Christmas Lights:** We were delighted to be able to switch on the Christmas lights in the village last Friday. A good crowd attended. Many thanks to Phoebe Cope for her fabulous violin playing & to the prize winners Charlotte, Ross & Fraser for switching on the lights.
- **Christmas Tree Sale:** this was an excellent event and had lots of support. It demonstrated a really positive community spirit. We are delighted to announce that there is approximately £1000 in profit: huge thanks to Susan and James Brown. Last year, profits were split 50–50 between school and the Parent Council. This year we will be giving 100% of the profit to school as Parent Council accounts are looking healthy. The new Parent Council might like to look at holding next year's event in the Village Hall which may give the opportunity for more of a community event perhaps with a few stalls etc.
- **Christmas Banner:** Lesley Mason had the excellent idea of a Merry Christmas banner at the school gates. This is now in place – It looks fantastic and give us a little bit of community engagement.



- **Teachers' Christmas Gifts:** staff have requested that no gifts be sent in from parents again this year. Parent Council will deliver a gift to all members of staff within the school on behalf of the parent community.

### 3. Head Teacher's Report (Carn)

#### **Learning Teaching and Assessment:**

**Ipads** - Feedback from the children indicates the accessibility apps **are** supporting their approach to learning – *increased confidence, independence, clearer understanding of next steps*

**SHOWBIE** - Scottish Borders have acquired a new virtual classroom and workflow app called 'Showbie'.

This is an innovative app which will enable class teachers, children and families to work together bringing learning, teaching and assessment alive and into the 'real time' by enabling a three-way communication, about specific pieces of work and individual areas of learning. The app seamlessly creates a paperless classroom, where teachers can assign work, quizzes and assessments to the whole class, to individual children and even to specific groups of children.

Some of the children at Broughton Primary have consent but **NOT ALL**. We will be moving forward in the New Year. It is hoped that any concerns parents have regarding this app can be resolved before we launch. In the New Year I will contact each family who have not consented to discuss their concerns.

**Literacy** – The reviewed strategies to raise attainment within reading and writing have had a positive impact – Based on teacher judgement and ongoing assessments almost all children have made a progress gain in literacy, especially within reading. As a school, we are moving in the right direction to meet the 85% stretch aim of 85%. Strategies that have had a positive impact are:

- Promotion of a reading culture by the Learning & Teaching Pupil Parliament Group who ran a very successful Book Week as part of their efforts to make Broughton a reading school. This was supported by the Book Bug bags received for ELC & P1 - 3
- Dyslexic learner group ran a competition to redesign the library to support the further work of the Learning & Teaching Pupil Parliament Group who are designing reading areas within the school and in the school grounds.
- P7 & P1/2/3 Reading Buddies meet regularly to enjoy reading and share skills
- The purchase of the Barrington Stoke reading books
- **Arnold Clark Grant** to be used to enhance our reading culture in and outdoors – thank you Parent Council for securing the grant. The Learning & Teaching Pupil Parliament Group will lead on the Arnold Clark Grant.

'T with HT' – meeting with pupil representatives to review the 'Reading Culture' within Broughton Primary - reading resources, learning & teaching of reading and how can this been improved – positives & next steps (areas where the grant will support)– Evaluation Tool

**Family Engagement** - \_At Broughton we are aware that due to COVID restrictions many of our family/community engagement events have not been able to take place. We are acutely conscious of the need to reach out and connect with families and members of the wider community. We plan to hold 2 virtual parent engagement evenings in February: Tuesday 1<sup>st</sup> February – Teacher input followed by Q & A

session on the following areas: Accelerated Reader (AR), Fresh Start, Early Literacy and Taking Learning Outdoors (Loose Parts): Tuesday 8<sup>th</sup> February – Teacher input followed by Q & A session on the following areas: 1plus 2 languages (French & Spanish) and Maths (Early – Second level) use of manipulatives. These sessions will be joint with Newlands School. Timings have still to be confirmed. To help identify the level of interest, can you please email Mrs. Whitten to note interest and a preferred start time by Wednesday 1<sup>st</sup> December 21. - [bwhitten@scotborders.gov.uk](mailto:bwhitten@scotborders.gov.uk)

**ESG (STEM) GRANT** – A huge thank you to PC and to Simon Kelly (Eventien Energy) for securing funding for STEM resources. Mrs Swinburne audited the schools resources and submitted a wish list to Mr Kelly. We were blown away when Mr Kelly secured ALL of the resources on our wish list and delivered them to the school! We have been in touch with Simon to thank him for all his hard work and enormous generosity and we believe the photograph from the children on the morning the resources were revealed said it all. A HUGE thank you from us all at Broughton Primary School.



**Curriculum Rationale** –Education Scotland has identified our Curriculum Rationale as a strong example. I was asked to present at the November Head Teacher Engagement Day, sharing the processes taken. During Term 1 the staff & children reviewed our Curriculum Rationale in order to capture the shift in Learning and Teaching strategies, the well-being of all and the National and Local priorities.



## Broughton Primary School Curriculum Rationale

### Vision Statement

- At Broughton Primary School our vision is to provide a safe, secure and inclusive environment in which pupils can thrive and strive to fulfil their potential. Our nurturing, supportive staff teach a challenging,

progressive curriculum in an atmosphere of openness and equality. This vision is encapsulated in the school motto 'Broughton CAN' (Challenge, Achieve, Nurture).

### **Curriculum Design**

- Our goal is to deliver a broad, balanced, inclusive and progressive curriculum which responds to the needs of our pupils.
- The curriculum is designed to be relevant to all pupils and is constantly updated and reviewed to take account of new developments and technology.
- At Broughton we are keenly aware that we are helping to develop the young workforce of tomorrow and we aim to ensure that our pupils learn core skills in a challenging and enjoyable environment, and feel safe, encouraged and nurtured as they learn in a trusting and respectful climate.
- The breadth, depth and relevance of the curriculum is designed to equip pupils to be responsible, reflective and resilient learners.

### **Learning and Teaching at Broughton PS**

- As we deliver a challenging and enjoyable curriculum, these are the goals we aim to achieve.
- We want our pupils to be creative, confident, successful and independent learners.
- Our teaching is differentiated, catering for the needs of every individual learner.
- We develop core skills in all curriculum areas - Literacy, Maths, Expressive Arts, Religious and Moral Education, Sciences, Social Studies, Technologies and Health and Wellbeing.
- We promote and uphold a warm and welcoming ethos in our school.
- We encourage children to contribute to the life of the school and take on responsibilities as they learn the values of leadership, teamwork and communication.
- Interdisciplinary learning will feature projects in which pupils can apply skills, knowledge and understanding from more than one curriculum area to enhance learning.
- Opportunities are given to work independently and collaboratively.
- Learning is experiential and active. We use the natural environment and outdoors whenever possible, incorporating the latest technological advances including iPads

### **WHAT MAKES US UNIQUE**

- Broughton PS is a warm, inviting and happy school set in a picturesque and close-knit rural community. We have healthy and important ties with the village of Broughton and surrounding community. We are at the heart of community life and enjoy strong partnerships with local groups, as well as having very close working relationships with parents and families.
- The unique natural environment around the school affords us the opportunity to be leaders in outdoor learning.
- We aim to support our children and young people to be all that they can be, both in the classroom and the community.
- We are a Unicef UK Rights Respecting School where children's rights are learned, taught, practised, respected, protected and promoted.

### **CURRICULUM DRIVERS**

- Diversity and inclusivity in a respectful and nurturing learning environment.
- Rights and values-based education with an emphasis on environmental and social justice issues.
- Strong focus on local identity and heritage.
- Outdoor learning and use of abundant natural resources locally
- Developing and learning skills for life and work

- High quality learning and teaching supported by a range of assessment strategies and leadership of learning by pupils and staff.
- Use of the latest technology to enhance learning

#### **Next steps:**

- Capture Parent Voice
- Capture on 1 page
- Create a Sway (photographs promoting our uniqueness)

**Website & Twitter** – need to promote parent engagement, examples of high quality learning & teaching go missed by many – ideas? Our new website is currently under construction

#### **Transport:**

- attending cluster events are costly. It is thanks to the Wind Farm Grant secured by PC that we can send 2 teams to the indoor athletic event in Peebles on Wednesday 8<sup>th</sup> December
- School Transport :
  - the safety of our children, drivers and escorts is of the upmost importance. Appropriate behaviour on school transport is vital to ensure the bus driver is not distracted. For all children travelling on school transport this message is being reiterated – winter conditions!
- - communication – Radio Borders share transport issues (road closures, cancellations of school travel) and this is parents first point of contact. We at Broughton support the communication of any transport issues to our families via phone calls and/ or groupcalls. Groupcalls can only be sent by Mrs Whitten or Mrs Peaston from within school. In the past there was a communication tree in place which was superseded by Groupcall system – due to the limited staff access DO WE REINSTATE COMMUNICATION TREE SYSTEM? This was discussed at the meeting – response was positive so we will move forward with this.

**Walking to School** - The JRSO's are encouraging all pupils to wear their hi-vis vest when out and about to keep safe. **BE BRIGHT – BE SEEN** – They have secured a further 25 vests to replace those lost/outgrown – Mrs Roy has supported the JRSO's in their promotion of safe travel.

**Healthy Snack Tuck Shop** – Thank you to Hilary Rennie for the baking of our new healthy tuck shop snack and to PC for covering the cost of the fruit supplied by the Village Shop. The children will audit the demand for this in the New Year to support the review of the sustainability of the fruit as well as the baked treat.

**Running Club** – Mrs Lyon & Miss Duffy have lead the lunchtime running club over the last 6 weeks. This has been attended well and will resume in the New Year.

**Growing Project** – The winter planting is well underway and groups of children are accessing the poly-tunnel regularly to tend the winter crop. However, it is with sadness, the poly tunnel has been damaged and it appears that it has been by others out with school hours. This has resulted in damage to the crops, window flaps and the door entering the poly tunnel – PC to report on their social media sharing the disappointment of the children and the impact this has had on the growing project.

**Morrison's Gardening Equipment for Schools** - Thank you to Lynne Short for alerting the school to this project. This has provided the school with the following resources: 40 plant labels, 5 hand forks, 5 hand trowels, 5 watering cans & 1 garden bucket.

### **Christmas @ Broughton:**

**Community Events** - A huge thank you to:

- PC and CC for the lights on event held on Friday 3<sup>rd</sup> December – bringing our community together
- Mr & Mrs Brown for donating the proceeds from the sale 5/6ft Christmas trees that took place on Saturday 4<sup>th</sup> December – 50% PC & 50% School – very generous and we are extremely grateful. PC thank you for supporting the sale.

**Raffle** - a donation from Andrew Dunlop, Corstane Farm, who used to attend Broughton Primary, of a voucher to the value of £100 of local meat (lamb/pork). The raffle will take place before Christmas raise school funds – Live Raffle – recorded and shared.

**P7 Calendar** – Technology driven calendar – The children in P7 used their Ipads to create pictures of different aspects of the school. The results are outstanding. The calendar will be sold for £3 and all proceeds will support the school's Enterprise Fund.

**Class Parties** – Week beg. 20<sup>th</sup> December – details shared in Thursday Notes

**Santa P1-3** – Santa will be visiting virtually – Thank you to Mrs Douglas for contacting Santa – presents for all ELC & P1-3 children.

**Nativity** – P123 will perform their Nativity to the P456 & P7 classes. It will be recorded and shared with parents.

**Panto** – last year Parent Council paid for a virtual panto and again this year costing £190 – Helping to bring festive magic to Broughton

**Christmas Cards** – We at Broughton are going for our 2<sup>nd</sup> Green Flag. In support, we are asking children not to send cards to those in school as Pupil Parliaments will send out one big one.

**Teacher Presents** - At this time of year there can be pressure from children to buy their teacher a gift. While we are always really grateful for parents' kind generosity there should not be any expectation that children bring in a gift.

As a school we support Peebles food bank, we would be happy to pass on any donation should you prefer to donate to the food bank in place of a teacher gift.

### **Appreciation to Current & New Parent Council -**

I would like to thank Parent Council Committee members who are all stepping down for the support they have given to Broughton Primary and to the SLT during their time in office. Through partnership working, despite the unprecedented circumstances of the worldwide pandemic, we have provided the very best for the children of Broughton Primary.

#### 4. Treasurer's Report (Helen)

##### • Income for 13<sup>th</sup> September 2021 to 6<sup>th</sup> December 2021

Interest Accrued	£1.60		
Easy Fundraising	£29.94		
Scottish Borders Council – PC Grant	£160.00		
Donations – Sale of Christmas Trees	£79.00	£191.54	<b>£13,239.40</b>

##### • Expenditure 13<sup>th</sup> September 2021 to 6<sup>th</sup> December 2021

MJ – Halloween Party	(£13.75)		
CP – Snap Circuit Boards	(£109.98)		
Petty Cash	(£100.00)		
Jack Be Nimble Panto	(£190.00)		
MJ – Christmas Tree Fair – Drinks/Mince Pies/Banner	(£70.28)	(£484.01)	<b>£12,755.39</b>

**Bank Balance as of 6<sup>th</sup> December 2021** **£12,755.39**

*(£6475.17 travel budget, £1148.70 running club, £1000 Arnold Clark & £1000 Tesco included within current bank balance)*

*Petty Cash = Opening balance £42.65  
Cashed Petty Cash Cheque - £100 = £142.65  
Less Broughton Shop (Tuck Shop) - £76.15  
Current Cash in Tin - £66.50*

#### **Pending:**

*Parent Council to pay P7 Residential Trip transport costs (£930-£980)*

*P5, P6 & P7's Athletics Competition - £150*

Our financial year end is 31<sup>st</sup> December 2021, accounts will be prepared and I propose Katy Miller to audit and approve unless anyone has any objections.

#### 5. Parent/Teacher Engagement (Maryanne)

This item was prompted by several concerns and comments in the class WhatsApp groups.

Due to continuing Covid restrictions, many families feel disconnected from the school.

Maryanne attended a Scottish Borders Council forum last week and raised this issue. Many other school representatives agreed that they have the same problem therefore this will be on the agenda for the next SBC forum meeting which our next PC chairperson will attend.

#### 6. Grant Expenditure (Carn)

As discussed in the Head Teacher's report, the Arnold Clark Grant will be used for literacy resources and the development of literacy throughout the school as well as re-engagement with reading and ideas for developing reading areas throughout the school. There will be a focus on improving the environment and stock of the school library. Pupil Parliament will be leading on this. Our aim is to become a reading school; this would also benefit the community and allow community involvement. Links with Developing the Young Workforce are also apparent.

#### 7. Election of New Committee Members

The new committee will be in place from the 1<sup>st</sup> of January 2022.

Lynne proposed **Chelsea Shapiro -Wagh** as **Chairperson**. Helen seconded. Motion approved.

Lynne proposed **Annie Butlin** as **Vice Chair**. Helen seconded. Motion approved.

Lynne proposed **Phoebe Cope** as **Treasurer**. Helen seconded. Motion approved.

**There is a vacancy for the role of Secretary from the 1<sup>st</sup> of January 2022. Please speak to any member of the outgoing or incoming Committee if you are able to help. Without a volunteer, communication with the parent forum will be limited.**

Maryanne thanked the outgoing committee for their hard work, commitment and teamwork. It has been a massively rewarding experience in extraordinary circumstances.

There was no AOB

**Meeting ended at 8.11pm.**